



## **BVRMC Policy and Procedure on the promotion of welfare and care of children and vulnerable adults.**

The Club has a Statutory Duty under the 1989 Children's Act, to protect children and vulnerable adults. For the purpose of this procedure, a child / junior member is defined as a person under 18 years of age. A vulnerable adult is defined as a person of 18 years of age or over but through mental or physical attributes requires a higher level of supervision than would be normally commensurate with an adult member. A Guardian is defined as a responsible adult / carer who is responsible for the care of the junior / vulnerable member. A CRB check is a check against the records of the Criminal Records Bureau.

The BMFA has a Policy, Procedure and Guidelines regarding the division of responsibilities between Parents / Guardians and Club Members, which the Club will use as the basis for its Child Protection Policy.

### **The Clubs Policy and Procedure is listed below:**

**1.** To satisfy the requirements of the 1989 Children's Act and associated BMFA guidelines, the Club requires a Parent / Guardian or Authorised adult member, to be present at all times when a junior member under 16 years of age is undertaking any Club activity.

Junior members aged 16 and 17 years will be allowed unaccompanied access to Club activities if their Parent / Guardian has given written permission to the committee. This permission will take the form of a standard letter accepting that the Club will take all reasonable steps to ensure the general welfare and protection of the junior, but not all of the encompassing responsibilities of those acting in the role of parent / guardian.

Vulnerable adults must have a Parent or Guardian present at all times.

**2.** If a Parent / Guardian requests an adult Club member to supervise their child during Club activities, then the Committee must be informed in writing prior to commencement of the arrangement. The said adult Club member will then assume all responsibility for the junior member in the absence of the parent / guardian.

**3.** Any Instructor who may teach the junior member should meet the parent / guardian and explain the procedures in place on the flying field and at the club meetings, and the support they will receive from the experienced members. The Instructor should also explain the mechanics and requirements of the teaching process.

The Club actively encourages all members who may offer instruction to be CRB checked. The BMFA has a procedure to allow this.



- 4.** Instructors should make arrangements with the Parent / Guardian, whether in person or by phone, when organising training sessions, and not directly with the junior member.
- 5.** Members should not pick up or drop off a junior member if it means being alone in their car with a junior unless prior arrangement has been made with the Parent / Guardian.
- 6.** Junior members should be supervised at all times. The level of supervision is to be commensurate with the junior member's age, maturity, capabilities and levels of experience.
- 7.** Junior members under the age of 14 years shall not start an engine or carry a model with the engine running unless they are supervised by a responsible adult.
- 8.** No junior or vulnerable adult member shall undertake any activity, which might place him or her at risk. In any event prior consultation with their Parent / Guardian must take place if there is any doubt on the member's abilities to undertake a specific activity.
- 9.** Should any member, parent, guardian or the person themselves have concerns about the welfare of a junior or vulnerable adult member then he or she is to contact the BMFA directly on 0116 244 0028.

If abuse is suspected outside of the Club activities, you should contact the local Police or Social Services.

#### Other Children (Non members)

Other Children should be treated in the same way as other Members of the Public. They may be invited to watch from a safe area or asked to leave if they refuse to accept instructions for their safety. In the case of an impasse, if there is concern for their safety, flying must be suspended while the matter is resolved. There should be no physical contact.



**Parental / Guardian / Carer Declaration:**

Whilst this Club has a moral and statutory duty to take reasonable steps to ensure the general welfare and protection of children and vulnerable adult members, in particular during the actual act of model aircraft flying and associated pre-flight and post-flight procedures, the Club will not undertake all of the encompassing responsibilities of those acting in the role of guardians or carers.

To satisfy the requirements of the 1989 Children's Act the Club requires a Parent / Guardian or Authorised adult member, to be present at all times when a junior member under 16 years of age is undertaking any Club activity.

Junior members aged 16 and 17 years will be allowed unaccompanied access to Club activities upon the provision of written permission to the committee.

Vulnerable adults must have a Parent or Guardian present at all times.

**I have read, understand and accept the Club Policy and Procedure relevant to Junior and Vulnerable adult members.**

Members Name: .....

Signed: .....

Printed: .....

Dated: .....

Relation to member: .....